



If you require assistance completing this form, please contact Sanctuary Cove Body Corporate Services on 07 5500 3333.

Section 1 - Body Corporate Details

Body Corporate		GTP / BUP	
Address			

Section 2 - Applicant Details

Name			
Address			
Email Address		Phone	

In relation to the body corporate named in section 1, I am;

the owner of lot
 the agent of the owner of lot

the mortgagee of lot
 the agent of the mortgagee of lot

the buyer of lot
 the agent of the buyer of lot

another person, or the agent of another person, with a proper interest in the information sought. Details are as per below:

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Section 3 - Current Owner Details

Name	
Settlement Date	

Section 4 - Order Details

Actual Water Meter Read (minimum 24 hours notice) \$77.55

Date to be read:

Please supply the requested document/s by:

Email:

Post:

Section 5 - Payment Options

The prescribed fee is paid upon form submission, and a copy of the receipt has been provided.

I am willing and able to pay the prescribed fee. Please advise how to make payment.

Section 6 - Lodgment Options

Email: enquiries@scove.com.au
 Post: PO Box 15, Sanctuary Cove, QLD, 4212

Hand Delivery: Shop 1a, Building 1, Masthead Way, Sanctuary Cove, QLD 4212

Section 6 - Authority

Applicant Signature: Date: