



**MINUTES OF EXECUTIVE COMMITTEE MEETING**  
**for Sanctuary Cove Primary Thoroughfare Body Corporate GTP 201**

**Location of meeting:** Meeting Room 1, Sanctuary Cove Body Corporate Services, Shop 1A,  
Building 1, Masthead Way, Sanctuary Cove, QLD, 4212

**Date and time of meeting:** Thursday 29 August 2024 at 10:00 AM

**Meeting time:** **10:19am – 10:28am**

**Chairperson:** Mr S Anderson

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**ATTENDANCE**

**The following members were Present in Person at the meeting:**

Lots 6,10,24,31,32,34,38,40	Mr Stephen Anderson
Lots 10,58	Mr Barry Teeling
Lot 278	Mr Stuart Shakespeare

**The following members present by Voting Paper and In Person:**

**The following members present by Voting Paper:**

Lots 1,16,20,51,52,53,54	Mr Paul Sanders	Electronic vote
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**The following members were present by Proxy:**

**The following members were present by Proxy however unable to vote:**

**Present by Invitation:**

**Apologies:**

Mr Paul Sanders  
Mr Dale St George

A Quorum was present  
Nil Conflict of Interest  
The Meeting was recorded.

## Motions

### 1 Approval of Previous PTBC EC Minutes 27th June 2024 (Agenda Item 6.1)

Statutory Motion Submitted by Committee

**Motion CARRIED.**

**RESOLVED THAT** the Minutes of the PTBC Executive Committee Meeting held on 27th June 2024 be accepted as a true and correct record of the proceedings of the meeting.

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Barry Teeling	X		
Paul Sanders	X		
Stuart Shakespeare	X		

### 2 Body Corporate – FSC Minutes - 19th July 2024 (Agenda Item 6.2)

Submitted by Committee

**Motion CARRIED.**

**RESOLVED THAT** the PTBC EC notes and accepts the FSC Minutes dated 19th July 2024 as tabled.

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Barry Teeling	X		
Paul Sanders	X		
Stuart Shakespeare	X		

**3 Body Corporate - FSC Minutes - 16th August 2024 (Agenda Item 6.3)**

Submitted by Committee

**Motion CARRIED.**

**RESOLVED THAT** the PTBC EC notes and accepts the FSC Minutes dated 16th August 2024 as tabled.

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Barry Teeling	X		
Paul Sanders	X		
Stuart Shakespeare	X		

**4 Body Corporate - CSC Minutes - 9th July 2024 (Agenda Item 6.4)**

Submitted by Committee

**Motion CARRIED.**

**RESOLVED THAT** the PTBC EC notes and accepts the CSC Minutes dated 9th July 2024 as tabled.

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Barry Teeling	X		
Paul Sanders	X		
Stuart Shakespeare	X		

**5 Body Corporate - CSC Minutes - 30th July 2024 (Agenda Item 6.5)**

Submitted by Committee

**Motion CARRIED.**

**RESOLVED THAT** the PTBC EC notes and accepts the CSC Minutes dated 30th July 2024 as tabled.

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Barry Teeling	X		
Paul Sanders	X		
Stuart Shakespeare	X		

**6 Body Corporate - Matters in Progress August 2024 (Agenda Item 6.6)**

Submitted by Committee

**Motion CARRIED.**

**RESOLVED THAT** the PTBC EC notes the Matters in Progress Report August 2024 as tabled and provides an instruction to the Body Corporate Manager to remove items (as detailed at the meeting)

Yes	4
No	0
Abstain	0

**NOTES:**

**Remove items 90 and 107 as completed.**

**102 – Safety Concerns Boulevard – Shanyn to assess and report back regarding the dip on buggy path.**

**104 – Side Wide Water Review – Shanyn to report back with update.**

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Barry Teeling	X		
Paul Sanders	X		
Stuart Shakespeare	X		

**7 Body Corporate – Operations Report July 2024 (Agenda Item 6.7)**

Submitted by Committee

**Motion CARRIED.**

**RESOLVED THAT** the PTBC EC notes Operations Report July 2024 as tabled.

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Barry Teeling	X		
Paul Sanders	X		
Stuart Shakespeare	X		

**8 Correspondence for Information (Agenda Item 6.8)**

Submitted by Committee

**Motion CARRIED.**

**RESOLVED THAT** the PTBC EC notes and accepts the Correspondence for Information, June/August 2024 as tabled.

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Barry Teeling	X		
Paul Sanders	X		
Stuart Shakespeare	X		

**9 Date of next PTBC EGM / EC Meeting (Agenda Item 6.9)**

Submitted by Committee

**Motion CARRIED.**

**RESOLVED THAT** the date of the next PTBC Extraordinary General Meeting will be Thursday 31st October 2024.

Further **RESOLVED THAT** the date of the next PTBC Executive Committee Meeting will be 31st October 2024.

Yes	4
No	0
Abstain	0

<b>Members Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Stephen Anderson	X		
Barry Teeling	X		
Paul Sanders	X		
Stuart Shakespeare	X		

There being no further business the chairperson declared the meeting closed.

**MEETING CLOSED** at 10:28 AM

Chairperson: Mr Stephen Anderson