

VOTING PAPER
Committee Meeting for PTBC EGM

Location of meeting: Voting Outside Committee Meeting
Date and time of meeting: Wednesday 20th December 2023 5:05PM

Instructions

If you want to vote using this voting paper, then mark either YES, NO or ABSTAIN (eg. by a circle) printed opposite each motion you wish to vote on. You may on as few or as many motions as you wish. It is not necessary to vote on all motions.

After signing the completed voting paper, forward it promptly to the Secretary at the address shown at the end of the agenda.

MOTION

1 Facilities – The Address Gates/Fence Upgrade – Landscaping

Proposed by: PTBC Chairperson

RESOLVED That the PTBC agrees to expend \$67,489.81 Inc GST plus a contingency of 10% in the amount of \$6,748.98 Inc GST for the engagement of The Plant Management Company to undertake the garden upgrade of The Address Entry/Exit, with funds to be expensed to the Sinking Fund – Landscaping – 22280.

And further notes that due to the “design” element and time constraints of the works, only one (1) quote was obtained from The Plant Management Company. The PTBC approves the reduction in the required number of quotes to be obtained from three (3) to one (1).

FURTHER RESOLVED That the PTBC agrees to expend \$13,860.00 Inc GST plus a contingency of 10% in the amount of \$1,386.00 Inc GST for the engagement of The Plant Management Company to supply and install 70m³ of 1 inch hoop pine mulch, with funds to be expensed to the Admin Fund – Mulch – 12421

And further notes that as The Plant Management Company are listed as a preferred supplier for this type of work, only one (1) quote was obtained.

| | |
|---------|--|
| Yes | |
| No | |
| Abstain | |

Name of voter: _____

Signature of voter: _____ Date: _____



THE ADDRESS GATES/FENCE UPGRADE - LANDSCAPING

DISTRIBUTION: PTBC

ATTACHMENTS: 2

DATE: December 2023

MOTION

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Objective

To enhance the landscaped areas, following the installation of the walls, fences, and gates establishing an inviting and aesthetically pleasing entrance to “The Address” whilst incorporating low-maintenance plants, materials, and features, thereby reducing long-term maintenance expenses.

Background

Urbis were enlisted to undertake the task of creating a concept design for this specific area, with a paramount focus on maintaining a sense of continuity with the other gates within the resort. Whilst also creating a concept design for the gates, Urbis also created a landscaping design that embodies both functionality and aesthetics.

Their plan incorporated a diverse plant palette featuring vibrant colours, lush greenery, and easy to maintain plant species. The planting strategy is designed to enhance various key areas, such as feature walls/stone cladding.

Please see Urbis concept below.





THE ADDRESS GATES/FENCE UPGRADE - LANDSCAPING

Based on the concept design, The Plant Management Company (PMC) were then engaged to design and quote on the upgrade of The Address entry/exit areas.

Please note: All existing fig trees will be preserved in their current locations, serving as a living testament to the resort's natural beauty.

Please see PMC's proposed concept below.





THE ADDRESS GATES/FENCE UPGRADE - LANDSCAPING

Pricing

It is recommended to proceed with the single quote from The Plant Management Company and is substantiated by the fact that they graciously undertook the design component from the concept stage, free of charge. This generous gesture not only demonstrates their commitment to the project but also significantly reduced the overall project costs.

Attachments

1. QU 1463 – The Plant Management Company - Garden upgrade
2. QU 1665 – The Plant Management Company - Mulch



QUOTATION

Customer

Sanctuary Cove Primary G.T.P.201
C/- Sanctuary Cove Primary B/C
PO Box 15
Sanctuary Cove QLD 4212
Shanyn Fox
Shanyn.fox@scove.com.au

Quote No: QU1463
Quote Date: 11 December 2023
Quote Valid: 11 January 2024
Site: The Address
Hope Island QLD 4212
Pages: Page 1 of 7

Quote | Adelia Entry Upgrade Garden Installation

Dear Shanyn,

Thank you for the opportunity to supply the following quotation for Adelia Entry Upgrade Garden Installation located at The Address as requested.

The work would be carried out by our professional uniformed staff. If you would like works to proceed or have any queries, please contact me when convenient as per the details below.

Regards,

Dale Godfrey
Area Supervisor
The Plant Management Company
Tel: 0732684101
Mob: +61421384049
Email: dgodfrey@pmhort.com.au

QUOTATION

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Quote | Adelia Entry Upgrade Garden Installation

Scope of Works

Adelia Entry Upgrade Garden Installation

- Remove existing turf where required and dispose of.
- Cultivate existing soil to aerate and de-compact.
- Supply and install 30m3 x organic garden soil and wetting agent.
- Supply and install 200 x 200mm red Ixora.
- Supply and install 30 x 300mm Gynea Lily.
- Supply and install 30 x 300mm Cordyline Rubra.
- Supply and install 260 x 400mm Lily Pily.
- Supply and install 280 x 200mm Star Jasmine.
- Supply and install 2 x 100L Pink Trumpet Trees.
- Watering of plants after installation.

Investment

| | |
|------------------|-------------|
| Subtotal: | \$61,354.37 |
| GST: | \$6,135.44 |
| Total: | \$67,489.81 |

Materials

| Quantity | Unit | Description | Image |
|----------|------|-------------|-------|
|----------|------|-------------|-------|





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Quote | Adelia Entry Upgrade Garden Installation

| | | | |
|----|------|---|---|
| 1 | | Turf Cutter A self-propelled landscaping machine with depth adjustment for harvesting or removing turf. |  |
| 30 | m3 | Organic Garden Soil A blend of soil, coarse sand, composted sawdust, composted pine bark and composted organics. Suits general landscaping and garden bed rejuvenation or can be used for going under turf. |  |
| 6 | 20Kg | Rooster Buster - Fertiliser Organic fertiliser pellets |  |
| 2 | Unit | Wetting Agent - Granular 25kg Wetting Agent - Granular |  |



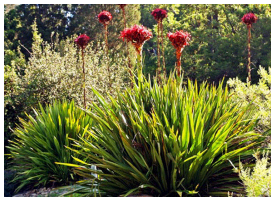
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| | | | |
|-----|-------|--|---|
| 200 | 200mm | <p>Ixora coccinea Coral Fire</p> <p>Ixora Coral Fire is a compact evergreen shrub known for its vibrant coral-orange blooms. Coral Fire thrives in full sun to partial shade and attracts butterflies and hummingbirds. With glossy, dark green leaves, it adds a burst of color and tropical charm to gardens as a border, hedge, or accent plant. Grows to approx 60-90cm H x 60-120cm W. MATURE HEIGHT: MATURE WIDTH: 1-2m 60cm-1m POSITION: SOIL TYPE: Full Sun, Semi Shade Well Drained</p> |  |
| 30 | 300mm | <p>Cordyline fruticosa - Rubra</p> <p>Ti Plant</p> <p>Cordyline fruticosa Rubra is a striking evergreen plant highly regarded for its colorful and architectural presence. It features large, glossy leaves that display a captivating blend of burgundy, deep red, and purple tones. The foliage forms a rosette shape, and the long, arching leaves add a dramatic touch to the plant's overall appearance. In tropical climates, it may also produce clusters of small, fragrant, pale pink or white flowers. Cordyline Rubra thrives in well-draining soil and prefers full sun to partial shade. It is often used as an accent plant, in containers, or as a focal point in gardens and landscapes, providing a bold splash of color and a touch of tropical flair. Grows to approx. 1-2m H x 60-120cm W. MATURE HEIGHT: MATURE WIDTH: 2-4m 1-2m POSITION: SOIL TYPE: Full Sun, Semi Shade Loam, Sandy, Well Drained</p> |  |
| 30 | 300mm | <p>Doryanthes excelsa</p> <p>Gynea Lily</p> <p>DESCRIPTION: Large leaved lily which produces a huge red flower head in Spring. Green foliage is sword-like and can measure more than 1m, flower heads are spectacular on stems that can reach 2-4m tall. Use singularly as a feature in a pot or courtyard, but equally impressive mass planted commercially for impact. Foliage and flowers often used in cut flower production. MATURE HEIGHT: MATURE WIDTH: 2-4m 2-4m</p> |  |

Brisbane Office

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Tingalpa QLD 4173
PO Box 1557
Eagle Farm QLD 4009
Ph: 07 3268 4101

Email: Info@pmhort.com.au

www.pmhort.com.au

ABN: 18 065 340 052

Melbourne Office

1 Fleets St
Laverton VIC 3018
PO Box 176 Altona
VIC 3018
Ph: 1300 207 406


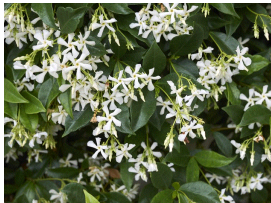
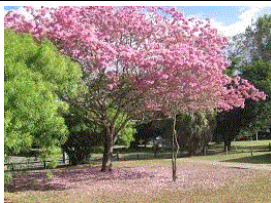
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Quote | Adelia Entry Upgrade Garden Installation

| | | | |
|-----|-------|---|---|
| | | POSITION: SOIL TYPE: Full Sun, Semi Shade Loam, Sandy, Well Drained | |
| 260 | 400mm | <p>Syzygium australe Resilience Resilience Lilly Pilly Syzygium Resilience is a resilient and versatile evergreen shrub. With glossy green leaves, it forms a dense canopy ideal for privacy screens or hedging. It tolerates both drought and wet soil, making it adaptable to various conditions. This fast-growing plant produces white fluffy flowers followed by edible berries, attracting birds. Syzygium Resilience is low-maintenance, pest-resistant, and reaches a height of 4m. It adds beauty and functionality to garden spaces, making it a popular choice for landscapers. Popular also for topiary. Grows approx to 4m H x 2-3m W. MATURE HEIGHT: MATURE WIDTH: 2-4m 1-2m POSITION: SOIL TYPE: Full Sun, Semi Shade Loam, Sandy, Well Drained</p> |  |
| 280 | 200mm | <p>Trachelospermum jasminoides Star Jasmine Trachelospermum jasminoides, also known as Star Jasmine, is a versatile and popular evergreen climber. It features glossy green leaves and clusters of fragrant white flowers. This vigorous climber is ideal for covering walls, trellises, and fences, or as a groundcover. It thrives in full sun to partial shade and requires minimal maintenance. With its lush foliage and delightful fragrance, Trachelospermum jasminoides adds beauty and charm to any garden or landscape. Grows approx. 3m spread. MATURE HEIGHT: MATURE WIDTH: 2-4m 2-4m POSITION: SOIL TYPE: Semi Shade Loam, Sandy, Well Drained</p> |  |
| 2 | 100L | <p>Tabebuia palmeri Pink Trumpet Tree DESCRIPTION: Showy, deciduous tropical tree with dark-green foliage and clusters of large funnel-shaped pink flowers from late Winter through to Spring. Fantastic feature tree for large gardens and can be used to bonsai. Grows approx. 6-9m tall x 3-6m wide.</p> |  |

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Quote | Adelia Entry Upgrade Garden Installation

| | | | |
|---|--|---|--|
| | | MATURE HEIGHT: MATURE WIDTH: 4-10m 4-10m | |
| | | POSITION: SOIL TYPE: Full Sun Well Drained | |
| 1 | | Delivery Fees Delivery Fees | |

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Quote | Adelia Entry Upgrade Garden Installation

Agreement and Contract Notes

Notes:

- All works to be performed as per our standard terms and conditions, a copy of which is available upon request.

----- END -----



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Quote | Adelia Entry Upgrade Mulch Installation

Scope of Works


Adelia Entry Upgrade Mulch Installation

- Supply and install 70m³ x 1 inch hoop pine.

Investment

| | |
|------------------|-------------|
| Subtotal: | \$12,600.00 |
| GST: | \$1,260.00 |
| Total: | \$13,860.00 |

Materials

| Quantity | Unit | Description | Image |
|----------|----------------|--|---|
| 70 | m ³ | Hoop Pine 1 Inch Hoop Pine Bark is a traditional landscapers favourite product for heavily wind swept areas or steep embankments. It is a curly brown product with a rough texture with varying colour from a deep brown to glimpses of deep pinks and reds. |  |



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