



**MINUTES OF PTBC EXECUTIVE COMMITTEE MEETING
For Sanctuary Cove Primary Thoroughfare Body Corporate GTP 201**

Location of meeting: Meeting Room 1, Sanctuary Cove Body Corporate Services, Sanctuary Cove, QLD 4212
Date and time of meeting: Thursday 29th February 2024
1:29pm – 1:45pm
Chairperson: Mr Stephen Anderson

ATTENDANCE

The following members were present at the meeting in Person:

Position: Chairperson Member Name: Mulpha Sanctuary Cove Investments Pty Ltd Lot 6 Rep: Mr Stephen Anderson
Position: Ordinary Member Name: Principal Body Corporate GTP 202 Rep: Mr Stuart Shakespeare

The following members were present at the meeting by Voting Paper and In Person:

The following members present by Voting Paper:

Position: Ordinary Member Name: Sanctuary Cove Golf and Country Club Holdings Limited Lot 10 Rep: Mr Paul Sanders
Position: Ordinary Member Name: Sanctuary Cove Golf and Country Club Holdings Limited Lot 20 Rep: Mr Paul Sanders
Position: Ordinary Member Name: Sanctuary Cove Golf and Country Club Holdings Limited Lot 51 Rep: Mr Paul Sanders
Position: Ordinary Member Name: Sanctuary Cove Golf and Country Club Holdings Limited Lot 52 SP 301179 Rep: Mr Paul Sanders
Position: Ordinary Member Name: Sanctuary Cove Golf and Country Club Holdings Limited Lot 52 SP 327424 Rep: Mr Paul Sanders
Position: Ordinary Member Name: Sanctuary Cove Golf and Country Club Holdings Limited Lot 53 Rep: Mr Paul Sanders
Position: Ordinary Member Name: Sanctuary Cove Golf and Country Club Holdings Limited Lot 54 Rep: Mr Paul Sanders
Position: Ordinary Member Name: Sanctuary Cove Golf and Country Club Holdings Limited Lot 58 Rep: Mr Paul Sanders
Position: Ordinary Member Name: Sanctuary Cove Golf and Country Club Holdings Limited Rep Lot 16: Mr Paul Sanders
Position: Ordinary Member Name: Sanctuary Cove Golf and Country Club Holdings Limited Lot 1 Rep: Mr Paul Sanders

The following members were represented at the meeting by Proxy:

Position: Ordinary Member Name: Mulpha Sanctuary Cove Hotel Investments Pty Limited Lot 31 Rep: Mr Barry Teeling to Mr Stephen Anderson
Position: Ordinary Member Name: Mulpha Sanctuary Cove Hotel Investments Pty Limited Lot 32 Rep: Mr Barry Teeling to Mr Stephen Anderson
Position: Ordinary Member Name: Mulpha Sanctuary Cove Hotel Investments Pty Limited Lot 38 Rep: Mr Barry Teeling to Mr Stephen Anderson

Present by Invitation:

Mr Dale St George, PTBC Secretary, (DSG)

Ms Jodie Cornish, Manager Body Corporate, SCBCS

Apologies:

Mr Paul Sanders

Mr Barry Teeling

A quorum was present.

Nil Conflict of Interest.

The Meeting was not recorded.

Motions

1 Approval of PTBC EC VOC Minutes 31 October 2023 (Agenda Item 6.1) CARRIED

Proposed by: Statutory Motion

RESOLVED That the VOC Minutes of the PTBC Executive Committee Meeting held on 31st October 2023 be accepted as a true and correct record of the proceedings of the meeting.

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Paul Sanders	X		
Barry Teeling	X		
Stuart Shakespeare	X		

2 Approval of PTBC EC VOC Minutes 3 November 2023 (Agenda Item 6.2) CARRIED

Proposed by: Statutory Motion

RESOLVED That the VOC Minutes of the PTBC Executive Committee Meeting held on 3rd November 2023 be accepted as a true and correct record of the proceedings of the meeting.

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Paul Sanders	X		
Barry Teeling	X		
Stuart Shakespeare	X		

3 Approval of PTBC EC VOC Minutes 31 January 2024 (Agenda Item 6.3) CARRIED

Proposed by: Statutory Motion

RESOLVED That the VOC Minutes of the PTBC Executive Committee Meeting held on 31 st January 2024 be accepted as a true and correct record of the proceedings of the meeting.	Yes	4
	No	0
	Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Paul Sanders	X		
Barry Teeling	X		
Stuart Shakespeare	X		

4 Body Corporate - Matters in Progress (Agenda Item 6.4) CARRIED

Proposed by: PTBC Chairperson

RESOLVED That the PTBC EC notes the Matters in Progress Report January 2024/February 2024 as tabled and provides an instruction to the Body Corporate Manager to remove items (as detailed at the meeting)	Yes	4
	No	0
	Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Paul Sanders	X		
Barry Teeling	X		
Stuart Shakespeare	X		

5 Body Corporate – Operations Report (Agenda Item 6.5) CARRIED

Proposed by: PTBC Chairperson

RESOLVED That the PTBC EC notes Operations Report January 2024 as tabled.	Yes	4
	No	0
	Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Paul Sanders	X		
Barry Teeling	X		
Stuart Shakespeare	X		

6 Body Corporate – FSC Minutes (Agenda Item 6.6)**CARRIED**

Proposed by: PTBC Chairperson

RESOLVED That the PTBC EC notes and accepts the FSC Minutes dated 24th November 2023 as tabled.

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Paul Sanders	X		
Barry Teeling	X		
Stuart Shakespeare	X		

7 Body Corporate – FSC Minutes (Agenda Item 6.7)**WITHDRAWN**

Proposed by: PTBC Chairperson

RESOLVED That the PTBC EC notes and accepts the FSC Minutes dated 23rd February 2024 as tabled.**NOTE: Completed minutes were missing, to be tabled at next meeting.**

Yes	
No	
Abstain	

Members Name	Yes	No	Abstain
Stephen Anderson			
Paul Sanders			
Barry Teeling			
Stuart Shakespeare			

8 2024 PTBC EGM Dates (Agenda Item 6.8)**CARRIED**

Proposed by: PTBC Chairperson

RESOLVED That the PTBC EC resolves to call an Extraordinary General Meeting of the PTBC on the following dates:
 Wednesday 24 April 2024
 Thursday 27 June 2024
 Thursday 29 August 2024
 Thursday 31 October 2024
 Monday 9 December 2024

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Paul Sanders	X		
Barry Teeling	X		
Stuart Shakespeare	X		

9 2024 PTBC EGM Dates (Agenda Item 6.9) CARRIED

Proposed by: PTBC Chairperson

RESOLVED That the PTBC EC resolves to call an Extraordinary General Meeting of the PTBC on the following dates:
 Wednesday 24 April 2024
 Thursday 27 June 2024
 Thursday 29 August 2024
 Thursday 31 October 2024
 Monday 9 December 2024

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Paul Sanders	X		
Barry Teeling	X		
Stuart Shakespeare	X		

10 Correspondence for Information (Agenda Item 7) CARRIED

Proposed by: PTBC Chairperson

RESOLVED That the PTBC EC notes and accepts the Correspondence for Information, February 2024 as tabled.

Yes	4
No	0
Abstain	0

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Paul Sanders	X		
Barry Teeling	X		
Stuart Shakespeare	X		

11 Correspondence for Action (Agenda Item 8)**CARRIED**

Proposed by: PTBC Chairperson

THAT the PTBC EC notes and accepts the Correspondence for Action February 2024 as tabled and instructs the Manager of Body Corporate to action as issued at the meeting.

Yes	4
No	0
Abstain	0

NOTE: PTBC agreed to the removal of the tree situation on PTBC land Banksia Lakes

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Paul Sanders	X		
Barry Teeling	X		
Stuart Shakespeare	X		

12 Date of next PTBC EGM / EC Meeting (Agenda Item 10)**CARRIED**

Proposed by: PTBC Chairperson

RESOLVED that the date of the next PTBC Extraordinary General Meeting will be Wednesday 24th April 2024 10:00am.

Yes	4
No	0
Abstain	0

Further **RESOLVED** that the date of the next PTBC Executive Committee Meeting will be Wednesday 24th April 2024 10:00am.

Members Name	Yes	No	Abstain
Stephen Anderson	X		
Paul Sanders	X		
Barry Teeling	X		
Stuart Shakespeare	X		

Meeting Closed at @ 1:45pm

Chairperson:

