



## Builder Signage Application

If you require assistance in completing this form, please contact the Body Corporate Office on **07 5500 3333**.

Section 1 — Application Date	
<b>Date</b>	Application date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Section 2 — Site Address	
<b>Sanctuary Cove Property Address</b>	Body Corporate ..... Lot Number ..... GTP ..... Address ....., SANCTUARY COVE, QLD 4212
Section 3 — Applicant Details	
<b>Applicant Name and Contact Details</b>	<b>Applicant Name</b> (Individual) ..... (Company) ..... Address ..... State ..... Postcode ..... Phone ..... Fax ..... Mobile ..... Email ..... @ ..... Signature: ..... Dated: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <span style="font-size: small; margin-left: 100px;">D D M M Y Y Y Y</span>
Section 4 — Builder Details (INCLUDE Builder Licence Number)	
<b>Builder Name and Contact Details</b>  <b>*Builder Licence Number Required</b>	<b>Builder Name</b> (Individual) ..... (Company) ..... Address ..... State ..... Postcode ..... Phone ..... Fax ..... Mobile ..... Email ..... @ ..... Signature ..... Dated: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <span style="font-size: small; margin-left: 100px;">D D M M Y Y Y Y</span> Builder Licence No. ....
Section 5 — Compliancy Criteria (Check List)	
1. <b>Sign must clearly show:</b> <div style="display: flex; flex-wrap: wrap; margin-left: 20px;"> <div style="width: 50%;"><input type="checkbox"/> Street and/or Lot Number</div> <div style="width: 50%;"><input type="checkbox"/> Builder's Emergency Contact Number</div> <div style="width: 50%;"><input type="checkbox"/> Building Approval Number (BAN)</div> <div style="width: 50%;"><input type="checkbox"/> Builder's Licence Number</div> <div style="width: 100%;"><input type="checkbox"/> Lettering no smaller than 5cm in height</div> <div style="width: 100%;"><input type="checkbox"/> The "Responsible Person for Site". This must include the full name and mobile contact number of responsible individual. Alternatively, this information can be incorporated on a separate sign adjacent to the builder's sign.</div> </div>	
2. <input type="checkbox"/> Sign dimensions <b>MUST NOT</b> exceed <b>900mm high   600mm wide   Piping – 60mm diameter</b> (maximum)	
3. <input type="checkbox"/> <b>NO</b> fluorescent colours permitted.	
4. <input type="checkbox"/> Only <b>ONE</b> sign per Lot (excluding 'Responsible Person'). Sign <b>MUST</b> be located wholly on Lot.	
5. <input type="checkbox"/> Image of proposed signage design to be provided to the body corporate office prior to approval being issued.	
Section 6 — Contact	
Please scan and email this form along with an image of proposed signage design to <b>buildingapprovals@scove.com.au</b> .	