

## **IMPORTANT NOTICE**

You must satisfy yourself that all levies and charges that apply to this Lot are accurate at the time of Settlement. This includes charges for water levies, which may have been estimated.

We recommend conducting a search of the Residential Body Corporate records and, if necessary, the Sanctuary Cove Principal Body Corporate records. This search will provide prospective buyers with access to additional information about the compliance status of properties for sale within Sanctuary Cove which is crucial for their consideration.

If further clarification is required regarding the services provided on the Application Form, please refer to the *Fact Sheet - Search Requests* available at <a href="www.oursanctuarycove.com.au/forms/">www.oursanctuarycove.com.au/forms/</a> or contact the Body Corporate office on (07) 5500 3333.

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## **SEARCH REQUEST FORM**

## Form 4



If you require assistance completing this form, please contact Sanctuary Cove Body Corporate Services on (07) 5500 3333.

Section 1 — Application Date							
Application Date		1 /					
Section 2 — Sanctuary Cove Address							
<b>Body Corporate</b>	ALPHITONIA			Lot Number			
Address		SANCTUARY COVE, QLD 4212					
Section 3 — Current Owner Details							
Name							
Settlement Date							
Section 4 — Applicant Details							
Applicant Name							
Address		Post Code					
Phone							
Email							
Section 5 – Order Details							
Standard Section 40	ction 40 ☐ Service Fee \$71.75 (3		business day turn	around)			
Urgent Section 40		☐ Service Fee <b>\$98.75</b> (24 hr turnaround)					
Certificate of Currency		☐ Service Fee <b>\$43.45</b>					
Record Search		☐ Service Fee <b>\$19.35</b> (Lot Owner) ☐ Service Fee <b>\$37.20</b> (Non-Lot Owner)			ee <b>\$37.20</b> (Non-Lot Owner)		
Photocopy Charge		☐ Service Fee <b>\$0.70</b> (per sheet)					
Section 6 – Collection Options (Select one only)							
☐ Personal Collection		Collector Name:					
☐ Email		Email Address:					
□ Post Postal Address:							
Section 7 – Payment Options							
☐ Bank Transfer	Accou	Account Name Body Corporate for Alphitonia GTP 107509   BSB 124-367   Account 23315436					
☐ Cheque	Payab	Payable to Body Corporate for Alphitonia GTP 107509					
☐ EFTPOS		Please contact our office on (07) 5500 3333 to facilitate payment. *A 2% charge is applicable when paying by card					
Section 8 – Lodgement Options							
Email: enquiries@scove.com.au			Hand Deliver:	Shop 1A, Building 1 M	A, Building 1 Masthead Way, Sanctuary Cove		
Section 9 — Authority							
Full Name:							
Signature:		Date:					